

Koshwahini:

It is Management Information System undertaken by the Directorate of Accounts & Treasuries. Availability of upto date financial information is the key factor in the modern era of Information Technology. Taking into consideration this key factor, computerisation of Sub-Treasuries, District Treasuries and Pay & Accounts office has been undertaken.

The detailed menu wise description of koshwahini is as follows:

- **Koshwahini Home Page:** Home Page contains all the menu.
- **Data Status :** This menu will show region and treasury wise data on that particular date.
It will show following Details
 - ❖ Region
 - ❖ Treasury
 - ❖ Payments upto
 - ❖ Receipts upto
 - ❖ Pending bill status as on
- In this report on clicking the **treasury name** subtreasuries wise data of that treasury on that particular date will be displayed
It will show following details
 - ❖ Subtreasury
 - ❖ Payments upto
 - ❖ Receipts upto
- **Pending Bills :** This menu will show all types of pending bills.
 - Period wise pending bill status
It will show period wise pending bills containing
 - ✓ District
 - ✓ Last 7 Days: having 2 sub columns:
 - At delivery: This contains 3 Sub columns.
 - ✚ ECS
 - ✚ Cheq
 - ✚ Obj
 - At district
 - ✓ Last 8 to 15 Days:
 - At delivery: This contains 3 Sub columns.

When clicked on treasury name DDO Period wise pending Bill will be generated:

- ✓ DDO
- ✓ Last 7 Days: Which contains 2 sub columns:
 - At delivery: This contains 3 Sub columns.
 - At Treasury
- ✓ Last 8 to 15 Days:
 - At delivery: This contains 3 Sub columns.
 - At Treasury
- ✓ Last 16 to 30 Days:
 - At delivery: This contains 3 Sub columns.
 - At Treasury
- ✓ More Than 30 Days:
 - At delivery: This contains 3 Sub columns.
 - At Treasury

- Treasury wise Pending Bill: This will generate Treasury wise pending bill of selected period.

The Report will contain.

- ✓ Region
- ✓ District
- ✓ Number of Bills
- ✓ Ammount Total

- DDO wise Pending Bill: When the 10 digit DDO code provided ,It will genrate 2 reports:

✚ Report with Count: In this Following columns will display:

- ✓ Treasury
- ✓ DDO
- ✓ At Scroll
- ✓ Ammount
- ✓ At Audit
- ✓ Ammount
- ✓ At Cheque Drawal
- ✓ Ammount
- ✓ At delivery: Will contains 3 subcolumns

- Passed
- Ammount
- Objected
- Ammount

When click on ' **At Audit**' count will generate new report i.e. Pending Bill Status for DDO. It contains

- ✓ Bill No.
- ✓ Scheme
- ✓ Detail
- ✓ Ammount
- ✓ Scroll Date
- ✓ Audit Date
- ✓ Cheque Date

When click on ' **At Cheque Drawal**' count will generate new report i.e. Pending Bill Status for DDO. It contains

- ✓ Bill No.
- ✓ Scheme
- ✓ Detail
- ✓ Ammount
- ✓ Scroll Date
- ✓ Audit Date
- ✓ Cheque Date

When click on ' **At Passed**' count will generate new report i.e. Pending Bill Status for DDO. It contains

- ✓ Bill No.
- ✓ Scheme
- ✓ Detail
- ✓ Ammount
- ✓ Scroll Date
- ✓ Audit Date
- ✓ Cheque Date

📊 Report with ammount: This contains following columns:

- ✓ Treasury
- ✓ DDO
- ✓ At Scroll
- ✓ Ammount
- ✓ At Audit
- ✓ Ammount
- ✓ At Cheque Drawal
- ✓ Ammount

- ✓ At delivery: Will contains 3 subcolumns
 - Passed
 - Ammount
 - Objected
 - Ammount

When click on ' **At Audit**' count will generate new report i.e. Pending Bill Status for DDO. It contains

- ✓ Bill No.
- ✓ Scheme
- ✓ Detail
- ✓ Ammount
- ✓ Scroll Date
- ✓ Audit Date
- ✓ Cheque Date

When click on ' **At Cheque Drawal**' count will generate new report i.e. Pending Bill Status for DDO. It contains

- ✓ Bill No.
- ✓ Scheme
- ✓ Detail
- ✓ Ammount
- ✓ Scroll Date
- ✓ Audit Date
- ✓ Cheque Date

When click on ' **At Passed**' count will generate new report i.e. Pending Bill Status for DDO. It contains

- ✓ Bill No.
- ✓ Scheme
- ✓ Detail
- ✓ Ammount
- ✓ Scroll Date
- ✓ Audit Date
- ✓ Cheque Date

- Performance of Bills Process: In this period need to select. After selection will generate period wise bill process .It contans columns:
 - ✓ Treasuries
 - ✓ Total bills received
 - ✓ Within 7 days
 - ✓ Within 15 days

- ✓ Within 30 days
- ✓ More than 30 days
- Major Head wise Pending bill: In this major head need to select. After selection will generate major Head wise pending bills .It contains columns:
 - ✓ Major Head:
 - ✓ Treasury
 - ✓ At Scroll
 - ✓ At Audit
 - ✓ At cheque Drawal
 - ✓ At Delivery: which contains 2 sub columns
 - Passed.
 - Objected.

When clicked on Major head, Scheme wise pending bill status for major head will generate and contains:

- Scheme
- At scroll
- At Audit
- At Cheque drawal
- At Delivery: which contains 2 sub columns
 - Passed
 - Objected.

When clicked on Scheme, Details Head wise pending bill status for major head and scheme will generate and contains:

- Detail head
- At scroll
- At Audit
- At Cheque drawal
- At Delivery: which contains 2 sub columns
 - Passed
 - Objected.

When Clicked on at Audit or At Cheque Drawal or Passed or Objected the detail head wise report will generate . It contains:

- Bill No
- Scheme
- Detail
- Ammount
- Scroll date

- Audit Date
- Cheque Date

➤ **Bill Status:** it Shows Bill Status:

- Track Your Bill: In this District , Treasury and Authorization no or bill No /Token No need to give. It shows position of that bill.
- Scroll Bill status: It requires to select time period and it will generate Date Wise Scroll Wise Bill Status. It contains:

- ❖ Scroll Date
- ❖ Inprocess _date
- ❖ Inprocess_Amt
- ❖ Obj_Bill_Count
- ❖ Obj_Bill_Amt
- ❖ Pass_Bill_Count
- ❖ Pass_Bill_Amt
- ❖ Total_Count
- ❖ Total_Amt

- Delivery Bill status: It requires to select time period and it will generate Date Wise Bill Delivery Status Report. It contains:

- ❖ Delivery Date
- ❖ Number Of Bills Passed
- ❖ Net amount Of Bills Passed(Rs)
- ❖ Number OF Bills Objected
- ❖ Net Amount of Bills Objected

➤ **Expenditure Report:**

- Monthly Expenditure Report: In This Month , Financial Year and DDO Code need to select and it will generate Its Report.
 - ❖ Treasury
 - ❖ DDO Code
 - ❖ Designation
 - ❖ Scheme
 - ❖ Object

- ❖ No Of vouchers
- ❖ Gross Amount(Rs)
- ❖ Deduction Amount(Rs)
- ❖ Net amount (Rs)

When Clicked on No Of Vouchers it will Generate New screen Which Contains

- Treasury
- DDO Code
- Designation
- Bill No
- Voucher No
- Voucher Date
- Gross Amount(Rs)
- Deduction Amount(Rs)
- Net amount (Rs)

- Yearly Department Wise Expenditure Report: It requires to select financial year and it will generate Department Wise Expenditure Report For that particular Year. It contains:
 - Department
 - Amount (in crores)
- Period wise Monthly Expenditure Report: It requires Treasury, Major Head, From Date and To Date. It will generate Expenditure Report for that particular period. It contains:
 - Scheme
 - Objects
 - No Of Vouchers
 - Gross Amount(Rs)
 - Deduction Amount(Rs)
 - Net amount (Rs)

When Clicked on No Of Vouchers it will Generate New screen Which Contains

- Scheme
- Details Head
- Voucher Date
- Voucher No
- Treasury
- DDO
- Gross Amount(Rs)
- Deduction Amount(Rs)
- Net amount (Rs)

- Payment Type
- District Wise Expenditure Report: It requires Treasury, Major Head, From Date and To Date. It will generate Expenditure Report for that particular period. It contains:
 - Scheme
 - Objects
 - No Of Vouchers
 - Gross Amount(Rs)
 - Deduction Amount(Rs)
 - Net amount (Rs)

When Clicked on No Of Vouchers it will Generate New screen Which Contains

- Scheme
- Details Head
- Voucher Date
- Voucher No
- Treasury
- DDO
- Gross Amount(Rs)
- Deduction Amount(Rs)
- Net amount (Rs)
- Payment Type

- Treasury wise Expenditure Under MH 2011: : It requires District, From Date and To Date. It will generate Expenditure Report for that particular Treasury. It contains:
 - TREA CODE
 - TREA DESC
 - Gross Amount (Rs)
 - COUNT

When Clicked on COUNT it will Generate New screen Which Contains:

- ❖ DDO Code
- ❖ Count

When Clicked on Count it will Generate New screen Which Contains:

- Voucher No

- Date
 - DDO Code
 - Designation
 - Scheme Code
 - Object Code
 - Gross Amount(Rs)
- Salary Deduction Report: : It requires DDO Code, Major Head, From Date and To Date. It will generate Salary Deduction Report for that particular Treasury. It contains:
 - Scheme Code
 - Voucher No
 - Date
 - Deduction Amount(Rs)
- Compile Payment Data Report:
- Public Account Expenditure: It takes financial year and generate Public Account Expenditure report for that year. It Contains:
 - Department
 - Amount (in Crores)
- Department wise Details Head wise: It takes financial year and detail head and generate Department wise Detail head wise Expenditure report for that year. It Contains:
 - Department code
 - Department
 - Month-Year
 - Amount
- Expenditure consolidate report
- **Receipt Report:**
 - Receipt/Expenditure: It takes from date and to date and generate Expenditure Report and Receipt Report. Both report contains:
 - Major Head
 - Gross Amount

- Deduction Amount
- Net amount

When Clicked on Major Head, Scheme Wise Receipt Report or Expenditure Report will generate. It contains:

- Scheme Code
- Scheme name
- Gross Amount

- Major Head Wise Receipt: It takes District, Major Head, From Date, To Date. It generates Receipt Report for selected treasury for particular period. It contains
 - Trea Desc
 - No of Challans
 - Amount of Challans
 - No of Transfer Entries
 - Amount of Transfer Entries
 - Total Amount

When Clicked on Total Amount will generate new screen. It contains:

- Scheme Code
- Scheme Description
- Count amount

- Major Head Wise Budget Receipt: It takes From date & To date and generate Major Head Wise Budget Receipt Report. It contains
 - Major head
 - Major Desc
 - Budget Amount
 - Receipt amount

When clicked on Budget Amount ,it generates new screen that shows:

- Major head
- Scheme Name
- Budget Amount

- Compile Receipt Report

➤ **Other Reports:**

- District Wise payment: It takes from date and to date and generate District Wise payment Report. It contains:
 - District
 - Month
 - Year
 - Total CMP Count
 - CMP%
 - CMP AMT
 - Total EFT Count
 - EFT%
 - EFT Amt
 - Total CHQ Count
 - CHQ%
 - CHQ AMT
 - Total ECS Count
 - ECS%
 - ECS Amt

- District Wise Cheque payment: It takes from date and to date and generate District Wise Cheque payment Report. It contains:
 - District
 - Month
 - Year
 - Total Cheque
 - Cheque Amount(Rs)
 - Cheque Gross Amount(Rs)

- District Wise EFT payment: It takes from date and to date and generate District Wise EFT payment Report. It contains:
 - District
 - Month
 - Year
 - Total EFT
 - EFT Amount(Rs)
 - EFT Gross Amount(Rs)

- District Wise CMP payment: It takes from date and to date and generate District Wise CMP payment Report. It contains:
 - District
 - Month
 - Year

- Total CMP
 - NET Amount(Rs)
 - Gross Amount(Rs)
- District Wise ECS payment: It takes from date and to date and generate District Wise ECS payment Report. It contains:
 - District
 - Month
 - Year
 - Total ECS
 - ECS Amount(Rs)
 - ECS Gross Amount(Rs)
- Region/District wise no of Vouchers/Challans: It takes from date and to date and generate Region/Trasury wise Total No of Vouchers/Challans of selected period. It contains:
 - Region
 - District
 - Number of Voucher
 - Number of Challans
- Pending Bill with net amount: It generates Period wise pending Bill Status Report. It Contains:
 - Last 7 Days
 - Last 8-15 Days
 Both Columns are further divided as:
 - District
 - At Delivery
 - At District
 At Delivery is further divided as:
 - ✓ ECS
 - ✓ ECS AMT
 - ✓ Cheq
 - ✓ Cheq Amt
 - ✓ Obj
 - ✓ Obj Amt
- Treasury wise Challans & Bills: It accepts Financial Year and generates Treasury wise no of Challans and no of Bills Report.It contains:

- Treasury Description
- No of Challan
- No of Bill

- Count of Pending Bill Report: It accepts Financial Year and generates Bill Passing Time of that year .It contains:
 - Treasury
 - No of Bill Passed less than 5 days
 - No of Bill Passed More than 5 days

- MPLS Status Report: : It accepts Treasury,from date and to date. and generates MPLS Status Report of that year . It contains:
 - Machine name
 - Trea Code
 - Ping Date
 - Ping Time
 - Ping status

- Stamp Search

- Stamp Dashboard: It accepts Stamp Type,from date , to date and Report Type. In case of Denomination it contains:
 - Denomination(Unit)
 - Opening Bal
 - Inward
 - Total
 - Issue
 - Closing Bal

In case of office it contains:

- office
- Opening Bal
- Inward
- Total
- Issue
- Closing Bal

➤ **KRA**

- Average Bill Process Time: It accepts from date and to date and generates Average Process Bill Time of that Period graphically and

when clicked on treasury wise report it generates Average Bill Processing Time in Days(Treasury Wise) .It contains:

- Trea name
 - Bill Month
 - Bill Processing Time
-
- Average Bill Process Max Time: : It accepts Treasury,from date , to date and generate graph of top 100 of selected treasury
 - Average Bill Process Min Time: It accepts from date and to date and treasury and generates Average Process Bill min Time of that Period and of that treasury graphically.
 - Detail Head wise Average Bill Process Time: It accepts from date and to date and treasury and generates graph for detail head wise average bill processing time.
 - District wise Average Bill Process Time: : It generates graph for District Treasury wise Average Bill Processing time for passed bill for current month.
 - Payment Mode Status: It accepts month and year and graphically shows used payment mode.
 - Late Salary Bill Status: It accepts month and year and generates graph for late salary bill status of that month.
 - E-Receipt(GARS): It generates graph for Month Wise Total Receipts (In Crores), Month Wise Total Challans, Department Wise Total Receipts (In Crores), Bank Wise Total Receipts (In Crores) Rs
 - Monthly Account Submission: : It generates report for the details of report of the Monthly Accounts (Second List) and RDB Submitted to the Accountant General wich contains:
 - Treasury Name
 - Due Date
 - Actual Date on which accounts are submitted
 - Reason for Delay
 - Date of submission of VDMS/RBD
 - Date of submission of +-Statement of Cheques.

- Monthly Pension Payment: It generates report for last month pension payment which contains:
 - Name Of treasury
 - Total No of Pensioners
 - No. of Pensioners for whom Payment was released to Bank before 30/04/2016
 - No. of Pensioners for which Pension Payment is Delayed
 - Percentage of Delayed Payment
 - No. of Pensioners Paid Through ECS
 - Percentage of ECS payment to Total Pensioners
 - Remarks

- Max medical Bill reimbursement: : It accepts From Date , To date and treasury and generates graph for Top 50 DDO's with max medical bil reimbursement I.

- Max police Telephone Bill: It accepts From Date , To date and treasury and generates graph for Top 7 DDO's with max telephone bill.

- Salary Analysis: It accepts month and year and generates salary analysis report treasury wise . which contains:
 - Treasury
 - OnTime by DDO OnTime by Trasury
 - OnTime by DDO Late by Trasury
 - Late by DDO OnTime by Trasury
 - Late by DDO Late by Trasury

When Clicked on OnTime by DDO OnTime By Treasury It generates report for particular treasury which contains

- Trea Code
- DDO Code
- Designation
- Authorization No
- Scroll Date

When Clicked on OnTime by DDO Late By Treasury It generates report for particular treasury which contains

- Trea Code
- DDO Code

- Designation
- Authorization No
- Scroll Date

When Clicked on Late by DDO Ontime By Treasury It generates report for particular treasury which contains

- Trea Code
- DDO Code
- Designation
- Authorization No
- Scroll Date

When Clicked on Late by DDO Late By Treasury It generates report for particular treasury which contains

- Trea Code
- DDO Code
- Designation
- Authorization No
- Scroll Date

- Salary Bills Date Analysis: It accepts month and financial year and generates report for salary analysis according to treasury.
 - Trasury
 - From 20 to 30 Days
 - From 01 to 05 Days

When clicked on From 20 to 30 Days it generates new screen i. e. report which contains

- Bill No
- Voucher No
- DDo
- Scroll Date
- Delivery Date
- Processing Period

When clicked on From 01 to 05 Days it generates new screen i. e. report which contains

- Bill No
- Voucher No

- DDo
 - Scroll Date
 - Delivery Date
 - Processing Period
- Early Salary Bill Status: It accepts month and year and generates graph for early salary bill status.